

## Superintendent

**WHO WE ARE:** Strum Contracting Company (SCC) is a dedicated team of professionals supporting our client needs with both the periodic manufacturing of small steel components and the installation/welding of components in the field and generally specific to bridge remediation and/or rail systems.

For more than 30 years, we have provided high quality service to our clients by performing with integrity, innovation *and quality*.

Strum Contracting Co. has great benefits including: Medical, Dental, Prescription Drug, Vision, Short-Term Disability, Life Insurance, 401(K), PTO and Holidays.

## Responsibilities:

Responsible for safe, profitable and efficient operations on all assigned projects. Completes projects within budget and schedule approved by the owner or representative. Conducts all work in accordance with Strum Contracting Co. policies, procedures and programs.

<ul> <li>Communicates models and continuously reinforces SCC culture and leadership practices with direct reports, including SCC Values, Safety, Delay Free Production, Ethics Policy and the Collaborative Way.</li> </ul>	Encourages and promotes teamwork, motivation, people development, the Collaborative Way and retention within Project Team.
<ul> <li>Gains complete understanding of plan details and specifications of the project assigned including estimate, man-hour budget and production rates; communicates plan details to the Project Team.</li> </ul>	<ul> <li>Communicates, follows and enforces Human Resources, Equipment/Dispatch and Project Management Foundation Manual policies and procedures.</li> </ul>
Develops a master plan of operation, coordinates the plan with the Project Manager prior to starting work and effectively communicates the plan to appropriate personnel.	<ul> <li>Demonstrates SSC Leadership qualities. Is Proactive, Accountable, Discerning, Innovative, Collaborative, Integrity Based, Successful and Balanced. Is an Influencer, Continual Learner, Teacher/Coach and Agent of Change.</li> </ul>
Participates in the preparation and communication of construction execution plan, progress schedules and projection of labor and equipment requirements.	Builds project in accordance with all plans and specifications; ensures compliance with all building codes and local ordinances. May require permit verification and documents inspections in accordance with company and regulatory guidelines.
Participate in the pre-construction and post- construction meeting with the owner or the owner representative and/or appropriate government regulatory agencies.	<ul> <li>Understands and is fully knowledgeable of project contract documents, plans, specifications, subcontracts, purchase orders, shop drawings and all other documents related to the project.</li> </ul>



<ul> <li>Manages suppliers and subcontractors in conjunction with the Project Manager to ensure safety, profit, scheduling and customer satisfaction.</li> </ul>	<ul> <li>Inspects job site and documents for any preexisting conditions. Ensures and verifies accurate layout.</li> </ul>
Develops delay free work operations.	<ul> <li>Maintains professional relationships with owner, engineer and other members of the construction team.</li> </ul>
Plans and organizes work to maximize potential crew productivity by employing delay free production; maximizes equipment utilization levels by ensuring availability and operator effectiveness. Coordinates with operations on the project needs for equipment and labor.	Ensures appropriate parties are informed of major changes in the construction plan or reallocation of resources.
<ul> <li>Responsible for day-to-day quality control of both company-performed and subcontractor work. Identifies and corrects non-conforming work in an efficient and competent manner.</li> </ul>	<ul> <li>Identifies, measures and reports work changes as they pertain to the contract document to Project Manager. Participates in pricing any changed or additional work.</li> </ul>
Ensures that all work performed and products/materials used meet the SSC standard of workmanship and comply with contractual standards and specifications.	Works with Project Managers and other company representatives to develop job schedule that is consistent with company's responsibilities and commitments.
Implements and monitors the SSC Safety     Program including the coordination of project     activities to ensure compliance with all     government regulatory guidelines and     agencies. Directly responsible for subcontractor     compliance with the SSC Safety Program.	Reviews schedule during project to ensure deadlines are met; notifies appropriate parties of all delays or potential delays and completes necessary documentation.
Supervises, maintains communication and mentors/coaches Field Managers. Assists Field Managers in the management process of crews. May involve Field Managers in developmental activities such as the in-house pre-construction planning process and development of the project schedule.	Preplans and communicates project activities using short interval schedules as required. Attends pre-construction and construction meetings as necessary. Constantly verifies material and resource delivery requirements and ensures adequate flow as to not impede work progress.
<ul> <li>Assists the Project Manager in the pre- construction planning process. Reviews the project specifications for potential hazards.</li> </ul>	<ul> <li>Identifies potential and actual work delays and develops/implements recovery plan; delivers project on schedule.</li> </ul>
Reviews safety issues discussed at pre- construction meeting with Field Manager. Promotes and enforces corporate safety program with field personnel and subcontractors and reviews safety plans for scheduled work. Communicates safety expectations with Field Managers, including documentation, safety violations, accidents and preventative measures.	Interprets and monitors crew cost reports and crew cost factors; reviews job costs with Project Manager and Field Managers; may attend monthly job cost meetings.



CONTRACTING COMPANY	
<ul> <li>Establishes work plan and staffing for each phase of project and arranges for recruitment or assignment of project personnel to specific responsibilities.</li> </ul>	<ul> <li>Administers timely and accurate paperwork/documentation for project activities to include change orders, T &amp; M, purchase orders and payroll.</li> </ul>
<ul> <li>Monitors, directs and coordinates activities of project personnel to ensure project progresses on schedule and within prescribed budget.</li> </ul>	Position requires extensive travel to and from field sites to monitor status of projects.
<ul> <li>Coordinates and collaborates with other Superintendents and the customer to implement successful project plans.</li> </ul>	Assure Field Manager has verified materials for current and future work.
Assists with estimating in the bidding process.	Solve field issues.
<ul> <li>Assure Field Manager has tools and equipment to perform work.</li> </ul>	Assist Field Manager with Look-ahead.

## **Qualifications:**

- High school diploma or equivalent (GED) required (equivalent work experience will be considered)
- Bachelor's degree in Civil Engineering, Construction Management or related field preferred (continuing education in construction highly desirable but not required)
- Minimum 6 years of construction experience with at least 2 years of construction supervisory experience required
- Experience in multiple trade disciplines preferred
- OSHA 30 hour certification required (those not having this credential must certify or be enrolled in a certification course within 6 months of hire/promotion)
- Valid driver's license required

## **BENEFITS**:

Health insurance	Professional development assistance
Dental insurance	Flexible schedule
Vision insurance	Paid time off
Retirement plan	•

Job Type: Full-time Salary: Negotiable